

Port of Ridgefield
Regular Meeting Minutes
Ridgefield Outdoor Recreational Complex
May 11th, 2022

Present:	Joe Melroy	Bruce Wiseman	Scott Hughes
	Ethan Perry	Randy Mueller	Dave Kelly
	Lee Wells	Rob Aichele	Linda
	Michael Jennings	Adriana Pereira	Jamie Housley

1. CALL TO ORDER:

At 1:00pm Commission Scott Hughes called the Port of Ridgefield Commission meeting to order and led the Pledge of Allegiance.

2. APPROVAL OF THE AGENDA AND MINUTES:

Commissioner Joe Melroy made a motion to approve the minutes of April 27th, 2022, as presented. Commissioner Bruce Wiseman seconded the motion. The motion was carried. There were no changes to the agenda.

3. CALENDAR:

Ridgefield Junction Neighborhood Association Meeting – The annual meeting is Monday, May 16th, 2022 at 7pm and will be held at the Dollar Tree Warehouse Facility.

4. NEW BUSINESS

Discovery Ridge Competitive Bids – Randy Mueller distributed a sheet of all three bidders and recommended awarding the bid to MCD Properties, LLC and A Team Construction, LLC.

Commissioner Wiseman made a motion to declare the bid received from MCD Properties, LLC, and A Team Construction as the best bid for the port’s Discovery Ridge properties and directed staff to begin negotiation for a sale. Commissioner Melroy seconded the motion. The motion was carried.

Construction Update

WDFW Painting Contract – Ethan Perry is seeking commission consideration to contract with NW Remodel and Design to paint the Washington State Department of Fish and Wildlife facility.

Commissioner Melroy made a motion to authorize the CEO to contract with NW Remodel and Design for the painting of the WDFW facility in the amount of \$161,017.96 with tax. Commissioner Wiseman seconded the motion. The motion was carried.

IT³ Tenant Improvements – Discussion centered on classroom construction for IT³. Randy stated the Board of Directors for IT³ is requesting to meet with the Port Commission for further discussion.

Commissioner Wiseman made a motion for Port staff to schedule a Special Meeting on May 18th, 2022, at 8:00am with the IT³ Board of Directors. Commissioner Melroy seconded the motion. The motion was carried.

Broadband Phase 1 – Ethan Perry is seeking approval to move forward on the project. Commissioner Melroy made a motion to authorize the CEO to contract for the Broadband Phase 1: I-5 to WSUV project with Fibertel, LLC in the amount of \$175,159.75 with tax.

Finance

Payment of the Bills – Commissioner Melroy reviewed the bills and made a motion to pay the bills as presented. Commissioner Wiseman seconded the motion. The motion was carried. The bills totaled \$87,051.75.

CEO and Staff Reports

Waterfront Project – Randy Mueller stated the work to repair the soil and gravel cap on the north pole yard is completed. Huge kudos to Kevin Oldham for a tremendous job well done last week.

Property Survey – Randy stated he has scheduled Minister & Glaeser to survey Port property to establish property lines between Mill Street and Division Street. He will report the results at a later meeting.

Community Survey Engagement Planning – Randy provided a brief update on the community engagement planning.

Port Public Hearing – The supplemental budget public hearing will take place at the Wednesday, May 25th, 2022, Commission meeting.

Port Commission Meeting Location Update – Randy mentioned that the Ridgefield Community Library community room may be a possibility for the Port to hold their monthly board meetings. He will keep the Commission posted.

Port Commission - None

5. PUBLIC COMMENT:

Brief comments were made by Michael Jennings, Ridgefield Councilmembers Rob Aichele and Lee Wells.

6. ADJOURNMENT:

The meeting adjourned at 1:51pm with no further comments or discussions.



R. Bruce Wiseman



D. Joe Melroy



Scott Hughes

Respectfully Submitted by
Wonder Baldwin