

Port of Ridgefield  
Regular Meeting Minutes  
Ridgefield Outdoor Recreational Complex  
May 25<sup>th</sup>, 2022

<b>Present:</b>	Joe Melroy	Bruce Wiseman	Scott Hughes
	Ethan Perry	Randy Mueller	Dave Kelly
	Lee Wells	Rob Aichele	Linda
	Michael Jennings	Adriana Pereira	Maureen Chan-Hefflin
	Gary Adkins	Bill Eling	Judy Hinz

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**1. CALL TO ORDER:**

At 1:00pm Chair Commissioner Scott Hughes called the Port of Ridgefield Commission meeting to order and led the Pledge of Allegiance.

**2. APPROVAL OF THE AGENDA AND MINUTES:**

Commissioner Joe Melroy made a motion to approve the minutes of May 11<sup>th</sup>, May 18<sup>th</sup>, and May 20<sup>th</sup>, 2022, as presented. Commissioner Bruce Wiseman seconded the motion. The motion was carried. There were no changes to the agenda.

**3. CALENDAR:**

*2022 Clark County Economic Forecast Meeting* – The meeting is Thursday, June 2<sup>nd</sup>, 2022 at 7:00am at the Hilton Vancouver.

*WPPA Roundtable* – The virtual Washington Public Ports Association Roundtable meeting is Tuesday, June 7<sup>th</sup>, 2022 at 11:00am.

**4. PUBLIC HEARING: 2022 FIRST SUPPLEMENTAL BUDGET**

Chair Hughes recessed the regular meeting at 1:02pm and opened a hearing for public comment. Port Staff presented and reviewed the 2022 First Supplemental Budget and allowed for public comment. Rob Aichele, Lee Wells and Dave Kelly asked some questions and the commission and staff responded with additional information. Chair Hughes closed the public hearing at 1:16pm and resumed the regular meeting.

**5. NEW BUSINESS**

*Resolution 2022-387 – A Resolution of the Port of Ridgefield Commission Providing for Acceptance, Approval, and Adoption of the First Supplemental Budget for 2022 pursuant to RCW 53.35.045:*

Commissioner Wiseman made a motion to approve this resolution as presented. Commissioner Melroy seconded the motion. The motion was carried.

*Resolution 2022-388 – A Resolution of the Commission of the Port of Ridgefield Establishing the Regular Meeting Schedule and Location for Port Commission Meetings:*

This resolution states that the Port Commission will continue to hold regular meetings on the second and fourth Wednesday of each month at 3:00pm. These will now be held in the Ridgefield Library community room located at 210 North Main Avenue in Ridgefield Washington. The Port will continue to hold regular meetings on the Friday before the second and fourth Wednesday of the month at 8:00am at the Port Office.

The Commission and Port staff thanked the Ridgefield Outdoor Recreational Complex for the use of their facility for the Port’s Commission meetings.

Commissioner Melroy made a motion to approve this resolution as presented. Commissioner Wiseman seconded the motion. The motion was carried.

*Community Engagement Plan Discussion* – Randy Mueller distributed a copy of a proposed plan for redevelopment of the waterfront property that outlines the Port’s key goals and community engagement strategies. He stated the Port’s consultants, PointNorth will create a 3-month on-line survey for community feedback starting in June.

*Plans for Future and Interim Port Office Locations* – The Commission made a recommendation to authorize the CEO to negotiate a lease agreement with FDM Development (Dean Maldonado) for office space. Randy will provide an update at the next Port meeting.

Finance

*Payment of the Bills* – Commissioner Melroy reviewed the bills and made a motion to pay the bills as presented. Commissioner Wiseman seconded the motion. The motion was carried. The bills totaled \$141,300.74.

CEO and Staff Reports

*Construction Update* - Ethan Perry provided construction updates on the following: Washington State Department of Fish and Wildlife Interior and Exterior painting project, Washington State University Vancouver Fiber project and IT<sup>3</sup> Tenant Improvements project.

*Port Commission workshop (Friday, June 3<sup>rd</sup>)* – Matt Rosenberger will present and review the Port’s finances at the Friday, June 3<sup>rd</sup> workshop. Abbi Russell from MFA (Maul, Foster and Alongi) will also present strategies on how to communicate with the public after the surveys are completed.

*June 8<sup>th</sup> Commission Meeting* – Jamie Housley will present plans for residential construction at Discovery Ridge at the June 8<sup>th</sup> meeting.

Port Commission

Commissioner Wiseman stated a meeting is scheduled at the Port office on Thursday, June 16<sup>th</sup> at 10am between the Port and the Washington State Department of Ecology to discuss the downtown Ridgefield residential clean-up project.

**6. PUBLIC COMMENT:**

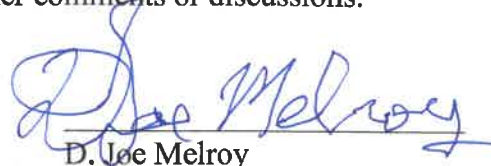
Brief comments were made by Michael Jennings, Ridgefield Councilmembers Rob Aichele and Lee Wells.

**7. ADJOURNMENT:**

The meeting adjourned at 2:19pm with no further comments or discussions.



R. Bruce Wiseman



D. Joe Melroy



Scott Hughes

Respectfully Submitted by  
Wonder Baldwin