

Port of Ridgefield
Regular Meeting Minutes
January 12th, 2022

Present:	Joe Melroy	Scott Hughes	Bruce Wiseman
	Randy Mueller	Karen Stevenson	Laurie Olin
	Bill Eling	Adriana Pereira	Michael Jennings
	Gary Adkins	Susan Trabucco	Rob Aichele
	Ethan Perry	Kevin Witte	Suzanne Donaldson
	David Morgan		

1. CALL TO ORDER:

At 3:00pm Chair Commissioner Scott Hughes called the Port of Ridgefield Commission meeting to order and led the Pledge of Allegiance.

2. APPROVAL OF THE AGENDA AND MINUTES:

December 8th, 2021 Regular Meeting Minutes

Commissioner Melroy made a motion to approve the minutes as presented. Commissioner Wiseman seconded the motion. The motion was carried.

3. CALENDAR:

PNWA Regional Meeting – This virtual meeting is Wednesday, February 16th, 2022 from 1:00 – 3:00pm.

WPPA Port Day – This virtual meeting is Tuesday, January 25th, 2022 starting at 7:30am.

4. REPORTS & BUSINESS:

CEO Report - Randy

Report on 90-day Plan – Randy explained his 90-plan for the Port and the process.

Report on organizational restructuring – Randy re-titled the following Port staff as follows:

Laurie Olin – Deputy Port Director
Ethan Perry – Director of Operations
Wonder Baldwin – Office Manager
Kevin Oldham – Facilities Manager
Kerrie Rios – Director of Operation IT³ Innovation Center
Kevin Witte – CEO IT³ Innovation Center

Notification of CEO action declaring Port surplus items - Randy discussed with the Commission his process to surplus the garage at Discovery Ridge, GMC Yukon, PWT backhoe, and the rotary mower.

Resolution 2022-377 Port Commission Regular Meeting Schedule – Commissioner Bruce Wiseman made a motion to approve this resolution as presented. Commissioner Melroy seconded the motion. The motion was carried.

Resolution 2022-378 Expenditure of Funds in Advance – Commissioner Melroy made a motion to approve this resolution as presented. Commissioner Wiseman seconded the motion. The motion was carried.

IT³, tenant improvements to Wisdom Ridge – Randy discussed basic tenant improvements to Wisdom Ridge for IT³ for Commission approval to go out for bid. Commissioner Wiseman made a motion to authorize the CEO to move forward to go out for bid for the tenant improvements to Wisdom Ridge. Commissioner Melroy seconded the motion. The motion was carried.

IT³, proposed agreement with school districts – Randy stated the Port will pause on the IT³ training agreements with the Evergreen and Vancouver Public School Districts at this time.

Finance - Karen

Payment of the Bills – Commissioner Melroy reviewed the bills for the month of January and made a motion to pay the bills as presented. Commissioner Wiseman seconded the motion. The motion was carried. The bills totaled \$153,399.55.

Broadband – Ethan

Update on I-205 project grant application – Ethan updated the commissioners on the status of the port’s broadband projects.

Commission

Redistricting Update – Randy stated the public hearing for the redistricting is scheduled for January 26th, 2022.

Tour of Ridgefield School District Wisdom Ridge Academy – Randy stated the tour of the Ridgefield School District Wisdom Ridge Academy with the Commission is scheduled for Friday, January 21st, 2022.

5. PUBLIC COMMENT

Ridgefield City Councilmembers Lee Wells and Rob Aichele reviewed several agenda topics that will be discussed at their Ridgefield City Council meeting that is scheduled for tomorrow.

6. ADJOURNMENT:

The meeting adjourned at 4:11pm with no further comments or discussions.



Scott Hughes



D. Joe Melroy



R. Bruce Wiseman

Respectfully Submitted by
Wonder Baldwin