

Port of Ridgefield  
Regular Meeting Minutes  
April 13<sup>th</sup>, 2022

<b>Present:</b>	Joe Melroy	Bruce Wiseman	Scott Hughes
	Ethan Perry	Randy Mueller	Adriana Pereira
	Michael Jennings	Rob Aichele	Laurie Olin
	Dave Kelly	Tim Dawdy	Bill Eling

---

**1. CALL TO ORDER:**

At 3:00pm Commission Bruce Wiseman called the Port of Ridgefield Commission meeting to order and led the Pledge of Allegiance.

**2. APPROVAL OF THE AGENDA AND MINUTES:**

Commissioner Melroy made a motion to approve the minutes of March 23<sup>rd</sup> and April 8<sup>th</sup> as presented. Commissioner Scott Hughes seconded the motion. The motion was carried. There were no changes to the agenda.

**3. CALENDAR:**

*Identity Clark County* – The Identity Clark County regional transportation summit is Thursday, April 14<sup>th</sup> from 1-4pm and will be virtual.

*Port of Kalama Event* – The Port of Kalama and American Cruise Lines dock dedication is April 15<sup>th</sup> at 3:30pm.

*WPPA Spring Meeting* – The meeting is May 4<sup>th</sup> – 6<sup>th</sup> at Skamania Lodge. The Commission, Randy Mueller and Ethan Perry are attending.

*PNWA Summer Conference* – The conference is June 21<sup>st</sup> – 23<sup>rd</sup> and held in Spokane.

**4. NEW BUSINESS**

*Resolution No. 2022-384 – A Resolution of the Commissioners of the Port of Ridgefield, Clark County, Washington, on the subjects of Establishing a Small Public Works Roster process to Award Public Works Contracts, a Consulting Services Roster for Architectural, Engineering, and other Professional Services, and a Vendor Roster for Goods and Services not related to Public Works Contracts*

Commissioner Melroy made a motion to approve the resolution as presented. Commissioner Hughes seconded the motion. The motion was carried.

*Resolution No. 2022-385 – A Resolution of the Commission of the Port of Ridgefield Establishing the Regular Meeting Schedule and Location for Port Commission Meetings*

Commissioner Hughes made a motion to approve the resolution as presented. Commissioner Melroy seconded the motion. The motion was carried.

*Resolution No. 2022-386 – A Resolution of the Commission of the Port of Ridgefield Adopting Port Policies*

Commissioner Melroy made a motion to approve this resolution as presented. Commissioner Hughes seconded the motion. The motion was carried.

Finance

*Payment of the Bills* – Commissioner Melroy noted that he had reviewed the bills and made a motion to pay the bills as presented. Commissioner Hughes seconded the motion. The motion was carried. The bills totaled \$174,051.05.

Construction Updates

*IT<sup>3</sup> Tenant Improvements* – Pacific Tech is the contractor. There was a pre-construction meeting on Tuesday, April 5<sup>th</sup>. Permitting with the city is underway, comments from CCFD have been received.

*Broadband phase 1* - Pre-bid meeting is on April 14<sup>th</sup> and 13 contractors have contacted Ethan Perry for more information. Bids are due May 2<sup>nd</sup>.

Discovery Ridge competitive bid update - Bids are due April 22<sup>nd</sup> and will be made available to the public.

Waterfront planning update – The Port has submitted pre-application material to the City of Ridgefield and is awaiting a meeting date. Point North will be working with Randy to design the public outreach effort. ELS will be surveying the high-water line on Carty Lake, to occur upon receiving a permit from USFWS.

CEO and Staff reports

Randy Mueller commended Kevin Oldham for his snow removal efforts and the City of Ridgefield Public Works department for their snow removal efforts during the snowstorm.


Randy stated Kevin Oldham is the Port contact for the Big Paddle event.

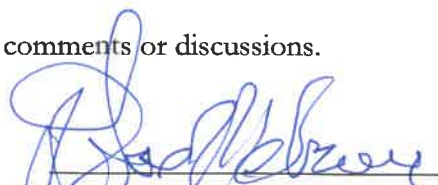
Port Commission Reports - None

**5. PUBLIC COMMENT:** Ridgefield City Councilmember Rob Aichele provided updates on the City of Ridgefield activities.

**6. ADJOURNMENT:**

The meeting adjourned at 3:54pm with no further comments or discussions.

  
R. Bruce Wiseman

  
D. Joe Melroy

  
Scott Hughes