



REQUEST FOR QUALIFICATIONS:

LA Center to Yale Dark Fiber Feasibility Study and Market Analysis
A Port of Ridgefield & Port of Woodland Project

Request For Qualifications Submittal Deadline:
October 14, 2022, at 5:00 p.m.

PROPOSALS TO BE RECEIVED BY:

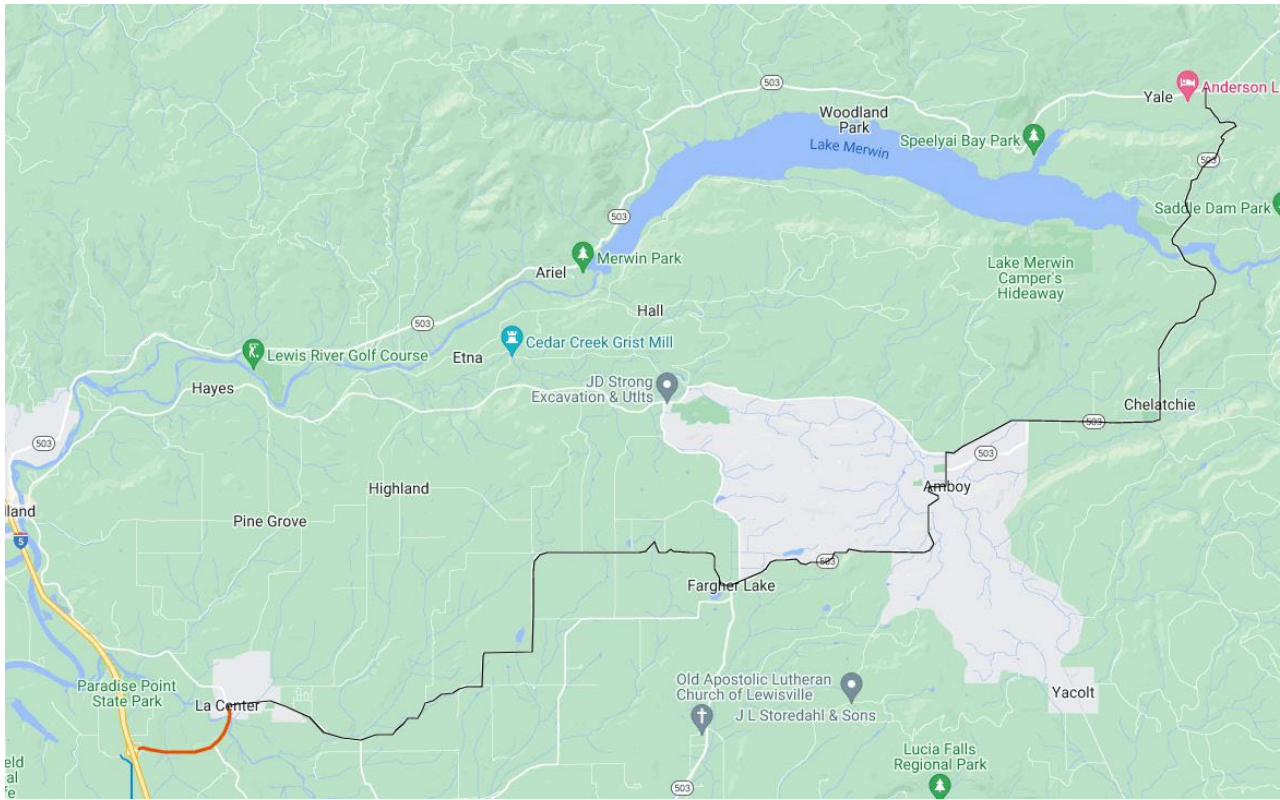
Ethan Perry
Port of Ridgefield Director of Operations
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This Request for Qualifications, in accordance with RCW 53.08.005, 53.08.370, and 53.08.380, invites responses by qualified, experienced professionals interested in submitting proposals for a dark fiber feasibility study and market analysis.

The Port of Ridgefield and the Port of Woodland are creating a partnership in the advancement of their individual open access fiber optic telecommunication lines. Both organization's Board of Port Commissioners have identified the need to invest in fiber infrastructure. The potential investment in dark fiber would enhance economic development opportunities, workforce development, education, public safety, and quality of place within Clark and Cowlitz Counties. This project would also create infrastructure redundancy through North Clark County and South Cowlitz County.

The conceptual route (identified by the black route) will begin in Downtown La Center connecting to the Port of Ridgefield's existing fiber conduit. The backbone infrastructure route will connect to Fargher Lake and follow along State Route 503 through Amboy, Chelatchie, and end in Yale where it will "T" off of the Port of Woodland's backbone fiber optic infrastructure.

PROJECT SCOPE



Conceptual map, this project follows the black line (or best route determined by consultant).

The following issues would be addressed in the project:

1. Project Focus

- a. Examine existing broadband infrastructure within the project area.
- b. A gap analysis defining the additional broadband infrastructure necessary to meet the identified goals.
- c. Include one or more potential network designs, cost estimates, operating models and business models.
- d. An assessment of local municipality permitting.
- e. Identify specific priority areas

2. Budget

- a. Submit a budget for the plan aligned to significant project plan milestones, costs, and tasks.
- b. Work with the ports to submit Pro Forma Income Statement and Expenses.
 - i. Income Statement
 - ii. Balance Sheet
 - iii. Cash Flow

3. Identify Existing Efforts

- a. Does the local municipality use broadband to deliver municipal services? Describe the services, and how broadband is used to deliver these services.

4. Community Anchor Institutions and Businesses
 - a. Provide a list of potential community anchor institutions*.
 - b. Provide a list of businesses** that could benefit from lower cost, higher bandwidth, and/or improved reliability of broadband. Including the level of broadband improvements needed by the business to become and/or remain competitive and/or expand markets.
5. Development of a Management Plan
 - a. Define (or refine) the broadband plan. The plan should have a clear definition of roles and responsibilities, partners required, levels of effort and associated costs, and a timeline. Plans and actions must include promotion and community awareness and extend beyond the initial deployment.
6. Evaluate how the project would benefit health and safety for the community.
7. Evaluate how this project would benefit education access (for all ages).
8. Identify if the community unserved or underserved.
 - a. Provide evidence of how this was determined.

RFQ SUBMITTAL REQUIREMENTS

Submittal Checklist

Contractor response must include the following:

- Proposer's background, expertise of company and main staff on project (if any sub-consultants that are being used, a separate breakdown of expertise of subs and main staff identified);
- Identify your project lead;
- Proposer's recent projects similar in nature to the Port of Woodland & Port of Ridgefield RFQ;
- Timeline of project;
- At least two references of prior projects (for main proposer) and for any and all sub-consultants involved in the project and (if project lead and subs are used) identify any projects you have worked jointly together in the past as a reference;
- Pricing schedule broken into work tasks and, if subs are used, the pricing for elements by lead and sub and specify if the pricing is based on hours or flat fee. Identify all travel costs and overhead rate.
- Company's W-9 Form.

Please submit in an electronic format that can be shared.

The evaluation process will include a review of the proposals by a panel of including the Port of Woodland and the Port of Ridgefield.

GENERAL

The bidder will be evaluated on the above qualifications, references, summary of qualifications provided by bidder. The Port of Woodland and the Port of Ridgefield duly have the right to reject all proposals and to waive any irregularities and informalities in the submittal and evaluation process.

PROPOSAL FORM

The undersigned hereby certifies that he/she has read the attached specification sheet for Consulting Services. The Port of Woodland and the Port of Ridgefield reserve the right to reject any/all proposals or parts thereof and to waive all minor irregularities in the proposal. The proposal form must be included in your proposal:

Project Name: LA Center to Yale Dark Fiber Feasibility Study and Market Analysis
PORT OF RIDGEFIELD
PO BOX 55
RIDGEFIELD, WA 98642

Proposals must be delivered and received by the Port of Ridgefield no later than: **October 14, 2022, 5:00 p.m.**

Name of Company

Address

City State Zip

Phone Number

Signature

Printed Name

Title

Please submit qualifications package by email or mail to:

Ethan Perry, Director of Operations
EPerry@portridgefield.org
Port of Ridgefield
P.O. Box 55
Ridgefield, WA 98642